

Patient Participation Group Meeting 11th July 2023

Attendees

CH
RG
AW
DB
SL
AM
VS

Agenda

Welcome and introductions
Purpose of PPG
Assign Chairperson and Secretary
Telephone lines
PPG presence
Future meetings

CH talked through purpose of PPG meetings and the agenda for this meeting.

Discussed how to promote PPG and recruit more members. Suggestions are listed below:

- Advertise PPG on tickertape in waiting room.
- QR code in reception with a link to practice website with info on PPG.
- Send out texts to patients using accurx with a link to website.
- Create a questionnaire asking patients about any concerns or suggestions they have for the practice – send questionnaire through accurx with a link to info on PPG.

AM suggested holding PPG at alternate venues and different times as this may make it more accessible.

Promote PPG and specific topics to try and engage people who have specific ideas or concerns.

See if social prescribers want to get involved and advertise PPG to their service users.

Roles of Chairperson and Secretary have not been allocated – this will be done at the next meeting.

Next meeting will be on 7th September at 16:00 in the Conference Room.